

# Request Form for GED or GED Transcript

North Carolina Community College System

Request Form  
**DUPLICATE GED Diploma or GED Transcript**  
*valid ONLY for GED diplomas already issued in NC*

North Carolina State GED Office  
5016 Mail Service Center  
Raleigh, NC 27699-5016

**FAX NUMBERS: 919-807-7164 or 919-807-7172**

**Since we MUST have a signature, we CANNOT honor e-mail requests.**

Check the document(s) needed: GED diploma\_\_\_\_ GED/Transcript\_\_\_\_

Please forward the diploma and/or scores to the following address:

\_\_\_\_\_  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE FILL OUT ALL THE INFORMATION BELOW:

Student's name: \_\_\_\_\_

Name tested under if different: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Birth date: \_\_\_\_\_

Current mailing address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Year and place tested: \_\_\_\_\_

Phone number where you may be reached if we have any questions: \_\_\_\_\_

**Please sign on the signature line below.**

Signature of Examinee \_\_\_\_\_ Date \_\_\_\_\_

**SCORES CANNOT BE ISSUED WITHOUT YOUR SIGNATURE.**

*Please allow 5-10 days for return. There is no charge for this service.*

*If you need to contact the GED Department, please call 919-807-7138 or 919-807-7137*